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Clarke Matthews Ltd  
Engineers ~ Managers  
16 Museum Place  
Cardiff  
CF10 3 BH

7<sup>th</sup> October 2014

Dear John

**CLARKE MATTHEWS**

During 2011/2012 we asked you to investigate and report on a number of issues at various properties and apartment blocks that we manage throughout the South East Wales area.

You undertook these investigations promptly and to our exact requirements. Your reports have always been comprehensive and professional, providing reasons for the problems and advising on cost-effective remedial measures.

Clients of ours have expressed their appreciation of your proactive approach to reporting on problems and your assistance in claims with the NHBC.

You have also provided tendering procurement services on many occasions, locating contractors to undertake remedial works. This process has saved Seel & Co Ltd and our Clients valuable time and resources and we have always been satisfied with the Tender Assessment Reports you have prepared and the recommended contractors contained within them.

You currently continue to work with us to investigate and report on problems and your friendly, helpful approach is greatly appreciated; not only by us but also by the owners and tenants of the various properties. Your work has always been undertaken to a high standard and we wish to thank you for your excellent service and look forward to a continued mutually satisfactory working relationship.

Yours sincerely

**Richard Seel MIRPM, Assoc RICS**  
**Director of Estate Management**  
**SEEL & CO LTD**

CHARTERED SURVEYORS ESTABLISHED 1898

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